



CITY *of* BRISBANE

Complete Streets Safety Committee Special Meeting

Wednesday, August 5, 2026, at 6:30 P.M. • Community Meeting Room • 50 Park Place, Brisbane, CA

CALL TO ORDER

Chairperson Bouscal called the meeting to order at 6:30 p.m.

ROLL CALL

Members present: Bouscal, Cabrera, Moreno, Wirowek

Staff: Bozorginia (Director of Public Works), Cheung (Assistant to the City Manager), Garcia (Police Commander), Santoyo (Assistant Engineer)

PUBLIC COMMENT

APPROVAL OF THE MINUTES

The June 3rd meeting minutes have been approved.

OLD BUSINESS

None

NEW BUSINESS

The meeting begins with a status update from staff on the San Mateo County Office of Education (SMCOE) School Travel Fellowship. Santoyo informs the CSSC that the temporary installation design was finalized by Alta Planning on July 29th. The installation will include the addition of bulb-outs using delineators and crosswalk pedestrian crossing signs at the following locations: San Bruno Avenue/Alvarado St., San Bruno Avenue/Glen Park Way, and Glen Park Way/San Benito Rd. Cabrera requests these plans be distributed to the CSSC and Santoyo confirms he can do so. Cabrera asks about the intention behind the bulb-outs, and Santoyo responds that they improve pedestrian visibility by “pushing” a pedestrian further into the roadway. Bozorginia reiterates that these are soft improvements, and future permanent installations will be considered upon review of the efficacy and feedback on the soft improvements. Wirowek informs the committee of an upcoming grant opportunity for Brisbane Elementary which city staff will support.

The next item of business is the 2026 Work Plan Assignments Discussion. Staff introduce this item as an open-ended discussion, stating they would like to hear about the committee members’ experiences. Wirowek worked on a citywide audit of sidewalk conditions with the help of other Brisbane residents. She states she is nearly finished with her review of city streets. Moreno worked on evaluating wayfinding signage with input from the Public Arts Advisory Committee (PAAC). He notes that there is cross over between his assignment and item four on the assignment matrix. Moreno states he prepared a five-step action plan and template for addressing wayfinding signage that he will share with the CSSC. He asks about connecting with the PAAC, and Santoyo responds that he can reach out to the staff members working with this committee and coordinate connecting Moreno with the PAAC. Cabrera was

assigned a citywide safety and infrastructure review of bicycle routes. He mentions Bayshore Blvd. as a well-known area of concern due to the high volume of commuter traffic and lack of separated bike lanes, stating Bayshore Blvd. may benefit from Class IV bike lanes. He also notes difficulties in accessing the Bay Trail due to the lack of bike infrastructure on Tunnel Avenue and Sierra Point Parkway. Santoyo responds that the City will be applying to the upcoming TA Bike/Ped Grant opportunity to fund a Class II Bike Lane on Sierra Point Parkway. The final assignment update is from Bouscal regarding commercial truck circulation patterns and opportunities for improvements. He notes South Hill Drive and West Hill Drive as roads with high commercial truck volumes and notes how his assignment is also related to the visibility audit item. Bouscal asks about addressing some of these visibility issues in the near future, and Santoyo agrees to visit priority locations with Bouscal. Two members of the public in attendance at the meeting echo the concerns from the CSSC members.

The final item on the agenda is the Halloween St. Closures discussion. The first ever Halloween Street Closures happened in 2025 with support from the CSSC, and Brisbane residents and City Council have expressed a desire to continue with annual Halloween Closures. City Council requested city staff prepare four potential street closure options with input and a recommendation from the CSSC. Cheung and Commander Garcia attend the CSSC meeting to present a staff report outlining the four closure options recommended by staff. Options A-D prepared by staff are as follows: Option A recommends closing Mariposa St. from Klamath St. between San Bruno Avenue and Visitacion Avenue; Option B adds Alvarado St. between Mariposa St. and Klamath St. to Option A; Option C adds San Francisco Ave. between San Bruno St. and Alvarado St. to Option B.; Option D extends Mariposa St, Monterey St., and Mendocino St closures to Alvarado St.

The discussion between the CSSC, staff, and residents touches on a few points, including road closure enforcement, road closure duration, public outreach, and additional street lighting during the event. While residents appreciate having Brisbane PD presence for the closures, Commander Garcia emphasizes the need for third-party road closure enforcement from LAZ if officers are pulled away. The CSSC unanimously agree that they do not want to see the street closure zones reduced by any means and would prefer an expanded closure. They propose a revised closure similar to Option D, but with the addition of San Bruno Avenue as well. Staff will present this recommendation to City Council at their September 3rd meeting.

STAFF UPDATES

Santoyo states that the City expects to know the status of the 2026 Bike/Ped Master Plan Update grant application and commute.org shuttle routes funding this month. He states the city will be applying for the upcoming TA Bike/Ped Grant. Lastly, he notes the Monterey Street paving project has been awarded, and the Bayshore/VWR design proposals are currently under review.

Bozorgina touches base on the 5-points intersection improvements and confirms support for the previously discussed roundabout.

CHAIR AND COMMITTEE MEMBER MATTER

Cabrera provides an update on his participation with the Beautification subcommittee.

NEXT MEETING September 2, 2026

ADJOURNMENT