



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

November 17, 2020

BRISBANE CITY HALL VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Commission Boggs called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present:	Boggs, Marmion, Covino, and Bologoff
Commissioners absent:	Fryer, Needham and Ocampo
Staff present:	Recreation Manager Leek, Recording Secretary Nahass and Recreation Coordinator Jeff Franco

ADOPTION OF AGENDA

Commissioner Marmion moved, seconded by Commissioner Covino, to approve the November 17, 2020 agenda. The motion carried 4-0.

APPROVAL OF MINUTES

October 14, 2020

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the October 14, 2020 minutes. The motion carried 4-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

B. Aquatics - presented by Recreation Coordinator Jeff Franco.

OLD BUSINESS

C. Festival Tree – Recreation Manager Leek stated that the new tree was in “transplant shock” but still showed some signs of life. Arborists and staff have decided to wait a couple of months to monitor the tree’s health before considering replacement.

D. Crocker Trail Master Plan – Recreation Manager Leek stated the first Master Plan community workshop and survey have been completed and what/when the upcoming steps in the process will be.

E. Dog Park Resurfacing Update – direction from Council & next steps
Recreation Manager Leek updated Commission on City Council’s motion to accept a combination of what was presented and approve funding of a “not to exceed” amount of \$80,000. Staff will initiate the formal bid process and return to Council for consent to proceed with a preferred vendor.

NEW BUSINESS

None

REPORTS

Chairperson

None

Subcommittees

Subcommittee Meetings – reports

Festival of Lights – Commissioner Marmion reported the plan for the 2020 Festival of Lights event will include a virtual tree lighting, car parade through Brisbane, and Leanne Borghesi will be MC/singing. There will also be “to-go” bags for purchase for community members to still have the traditional hot cocoa, cookies, and light-up accessories.

Setting Subcommittee Meetings

The Commission discussed which subcommittees should meet prior to the next meeting.

Commissioners

Commissioner Marmion noted the walkway off San Francisco St. was in need of maintenance such as painting the railing and clearing the pathway. Recreation Manager Leek shared that she would follow up with the appropriate responsible parties.

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed rescheduling the next Commission meeting and Commission reorganization.

ADJOURNMENT

Chairperson Boggs moved to adjourn the meeting at 7:33pm.