



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

July 14, 2021

BRISBANE CITY HALL VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Ocampo called the meeting to order at 6:32pm.

ROLL CALL

Commissioners present: Ocampo, Marmion, Bologoff, Greenlee, Kern, & Sims
Commissioners absent: None
Staff present: Recreation Director Leek, Recording Secretary Nahass López, and Recreation Coordinator Franco

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the July 14, 2021, agenda. The motion carried 6-0.

APPROVAL OF MINUTES

A. May 12, 2021

Commissioner Bologoff moved, seconded by Commissioner Greenlee, to approve the May 12, 2021 minutes. The motion carried 5-0.

B. June 9, 2021

Commissioner Marmion moved, seconded by Commissioner Greenlee, to approve the May 12, 2021 minutes. The motion carried 5-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

C. Introduction of new Recreation Coordinator, Scott Morris

Director Leek and Scott Morris introduced Mr. Morris as the department's new Recreation Coordinator.

OLD BUSINESS

D. National Parks & Recreation Month 2021

Staff presented updates on the weekly special events in July 2021. Staff and Commissioners watched a video recapping the department's work from March of 2020 – July 2021 and further discussed the work and accomplishments made throughout the year.

NEW BUSINESS - None

REPORTS

E. Chairperson - None

F. Subcommittees

a. LUNAFEST

Commissioners Marmion and Kern reported the discussion held at the LUNAFEST Subcommittee meeting on June 26, 2021.

b. Day in the Park/Derby

Commissioner Bologoff reported the discussion held at the Day in the Park/Derby Subcommittee meeting on April 21, 2021.

c. Setting Subcommittee Meetings

Day in the Park & Derby was scheduled for July 26, 2021 at 5:30pm.

Events was scheduled for July 20, 2021 at 4:30pm.

G. Commissioners

Commissioner Marmion stated her resignation from the Parks & Recreation Commission due to her relocation out of state.

H. Staff – Provided information regarding upcoming programs and events.

COMMISSION MATTERS

I. Written Communications

J. Commission Calendar

The next regularly scheduled meeting was August 11, 2021. The Commission elected to skip the August meeting for summer break and will return on September 8, 2021.

ADJOURNMENT

Chairperson Ocampo moved to adjourn the meeting at 7:15pm.