



CITY *of* BRISBANE

Complete Streets Safety Committee Meeting Minutes

Monday, November 1, 2021 at 6:30 P.M. Virtual Meeting

CALL TO ORDER

Chairperson Tainter called the meeting to order at 6:35 p.m.

ROLL CALL

Members present: Bain, Cabrera, Christie, Dettmer, Tainter

Members Absent: Lau

Staff: Breault (Director of Public Works), Kinser (Deputy Director of Public Works), Ordona (Management Analyst)

ADOPTION OF THE AGENDA

Agenda adopted.

ORAL COMMUNICATIONS

None.

APPROVAL OF THE MINUTES

October 4 meeting minutes were approved.

COMMITTEE FOCUS AND WORK PLAN UPDATE

Kinser discussed memo from Breault w/subject "Completed Review of Issues Referred to CSSC" which was a workplan update memo, as well as feedback from liaisons that the committee begin to focus on larger items as a whole versus working on many items as subcommittees and getting "bogged down". Memo highlighted work done by the committee and policy recommendations gleaned from each work item, which staff will bring forward to implementation as time and funding allowed. Breault mentioned bylaws and challenge of committee input vs. practice of civil engineering by licensed professionals for city to preserve its immunity from liability. Clarified staff was not asking for design of traffic control devices and improvements.

Tainter asked Kinser to explain new protocol and its success in the past. Kinser explained how entire committee developed recommendations for Safe Ped Routes to Schools plan. Dettmer mentioned that she feels that communication is a problem. Asked for guidelines and values. Tainter expressed optimism about the change and asked for committee thoughts. Cabrera asked for a specific, clear scope of work.

PRESENTATIONS

B. Bicycle safety on Bayshore Blvd at Northbound 101 Off-Ramp (informational)

Kinser explained improvements to better clarify that motorists have right-of-way and bicyclists should yield. Dettmer expressed liability concerns. Kinser restated the committee's recommendation to pursue longer term, larger scale improvements to this location where

bicyclists must cross the vehicle travel lane, i.e. via either a cycletrack (bi-directional bicycle lane on the west side of Bayshore, or an undercrossing at the 426A exit of Hwy 101. Tainter mentioned graffiti on sign on Caltrans off ramp. Kinser will submit a Caltrans service request.

C. Potential speeding issues on Mission Blue Dr between Monarch Dr and Checkerspot Dr

Kinser explained plan to shift traffic heading EB to slow speeds, as a bulb out “lite”, that if effective could lead to grant funding or another means to install a concrete bulb out. Kinser mentioned recently found Council-adopted speed hump policy from 1997. Dettmer asked about stop sign and speed hump options and whether cost was a factor, and expressed her disappointment that it seemed there was only one solution and the subcommittee input was not used. Kinser responded that some of the role of the committee was to be the voice back to the community and that the speed hump policy was only recently unearthed.

D. Proposed Old County Rd Striping Modifications

Kinser reviewed plan for future striping modifications with the next pavement maintenance project on Old County. Plan includes bike lanes in both directions where space is allowed, by narrowing or eliminating the painted median. Also includes improving uncontrolled crossing from park to Brisbane Village by creating a loading zone on the north side of Old County west of the shopping center, as the median would be eliminated. Bain thinks it is a good option. Tainter asked about painting the bike lane green in or due to conflict areas. Yuen, as a member of the public, reminded that staff planned to paint green squares with bike lane legends were added.

Cabrera asked for clarification about informational items versus committee or subcommittee items. Tainter expressed displeasure in how some previous work items were deemed complete by staff and how that was communicated.

OLD BUSINESS

E. Residential parking in Central Brisbane

Christie reviewed the work done to date and explained the past subcommittee’s recommendations 1) public service announcements to encourage residents to “Be a star, get rid of (or move) a car”, 2) study impacts, 3) implement street sweeping w/ enforcement, 4) review, 5) recommend vote on a parking permit program. Upon request, Christie and Kinser shared their notes of Council liaisons’ feedback from the October meeting. Dettmer feels that work by committee is not yet completed. Bain agrees w/Dettmer. Cabrera supports Christie’s recommendations. Tainter mentioned a pilot parking permit program.

NEW BUSINESS

F. Approve letter of support for TDA Article 3 Grant Application and authorize Chair to sign

Committee approved Chair signing support letter as drafted.

STAFF UPDATES None, except Kinser reinforced importance of committee members completing mandatory harassment training

CHAIR AND COMMITTEE MEMBER MATTERS

Dettmer is looking forward to adjusting to changes. Tainter asked about shuttle bus stop improvements started at 140 Valley, and he mentioned that the committee had not been told that work would begin. Tainter requested better communication from staff regarding committee items that have moved forward. Kinser said that 140 Valley and San Bruno/Mendocino concrete pad installation had begun. Tainter expressed desire to see the selected shelter. Dettmer asked for clarification on what committee members can bring to the committee to work on.

Tainter mentioned the planned training similar to Brisbane 101 led by various staff members to help illuminate how the committee fits with other functions of the city.

Tainter indicates that for the next meeting, the full committee will focus on parking, and that committee members should bring their ideas for next year's work plan. One-way streets for Mariposa and Monterey Streets between Visitacion and Solano Streets have not been worked on in 2021.

NEXT MEETING: Committee approved holding the next regular meeting on December 6, 2021 at 6:30 p.m.

ADJOURNMENT

Chairperson Tainter adjourned the meeting at 8:39 p.m.