



# CITY of BRISBANE

## Public Art Advisory Committee Minutes

---

Tuesday, September 27<sup>th</sup>, 2022 at 4:30PM • Virtual Meeting

---

### **CALL TO ORDER - 4:33 p.m.**

#### **ROLL CALL**

Committee Members Present: Chair D. Davis, Vice-Chair Olivier-Salmon, Councilmember Cunningham, Councilmember M. Davis.

Committee Members Absent: Park & Recreation Commissioner Greenlee, Park & Recreation Commissioner Seawell, Committee Member Grossman

Staff Members Present: Assistant City Manager Schillinger, Admin. Management Analyst Ibarra

#### **APPROVAL OF AGENDA**

Agenda was approved by D. Davis and seconded by Salmon. 4 Ayes, 3 Absent (Greenlee, Seawell, Grossman)

#### **APPROVAL OF MINUTES**

##### **A. Approval of Minutes**

None

#### **PRESENTATION AND DISCUSSION ITEMS**

##### **B. Meet with Christine Jones of the City of San Diego to Discuss the Process of their Public Art Master Plan**

The Committee met with Jones and discussed her experience with the process of their Public Art Master Plan.

Budget:

- How did you determine the initial budget?
  - Jones came to San Diego after the master plan was created. However, when they recruited for a Cultural Planner, they contacted other cities to get a base salary. Their City's Art fund is currently \$350k.
- Did you feel that the initial budget was accurate? Were there different expenses that were unanticipated? N/A
- Were there issues/snags in the contract that you wish you knew about beforehand?
  - N/A

- Was there anything that you would add or delete from the initial contract to make a better end product?
  - None

Master Plan (As Jones was not present for the creation of the Master Plan, she spoke from inexperience and also referred to the recruitment of their Cultural Planner):

Jones recommends that a city set an estimated timeline, define the background/characteristics of the city and its past art history. The committee needs to be clear with the consultant on deliverables, expected meetings, and engagement and strategies to work with the community and stakeholders. We may also want one that does cultural art and public art. Be sure when creating your master plan that it coincides with your general plan, sustainability processes.

Jones says that a master plan often takes 12-18 months, and she recommends advertising with Public Art Network/Americans for the Arts and Association for Public Art.

Reflection:

- What did you learn? Mistakes? What makes you excited that came out of the master plan?
  - Jones is happy that the city has a master plan as it created a foundation and is a guide to inform policy.
- Would you change anything?
  - Jones says that she feels it is still a good guide even though it was completed a number of years ago.
- What piece of advice would you give?

Art ownership can be “thorny”. Jones says to have an artist sign a “transfer of title” document and have the document notarized that the art is the property of the city.

#### **PUBLIC COMMENT**

None

#### **NEXT MEETING DATES**

TBD

#### **ADJOURNMENT**

5:40PM