



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

September 11, 2024

HYBRID COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Sims called the meeting to order at 6:33pm.

ROLL CALL

Commissioners present: Sims, Commerford, Davis, Greenlee, Kern, Ocampo, Seawell

Staff present: Recreation Director Leek, Recreation Supervisor Houghton, Recreation Supervisor Monroy, Recreation Coordinator Franco, Administrative Assistant Bondoc

ADOPTION OF AGENDA

Commissioner Commerford moved, seconded by Commissioner Davis, to approve the September 11, 2024 agenda. The motion carried 7-0.

APPROVAL OF MINUTES

A. July 10, 2024

Commissioner Kern moved, seconded by Commissioner Greenlee, to approve the July 10, 2024 minutes. The motion carried 7-0.

CITIZEN COMMUNICATIONS

Community member Joe Sulley made public comment requesting development of the pathway from Humboldt Road to Lehning Way, while Community member Tom Heinz proposed classes on Go and 3-D printing.

PRESENTATIONS

B. Youth & Adult Sports Programs

Recreation coordinator Franco presented on current and potential future programs for youth and adult sports.

OLD BUSINESS

C. Concerts in the Park debrief

Commissioners reflected on this year's concert series. Staff shared that donations/sponsorships (around \$9,000 this year) fell short of year's past and directly fund the following year's Concert series. The Commission discussed ways to raise additional funds to preserve the quality of the series.

NEW BUSINESS

D. City Council liaison meeting summary

Commissioners met with City Council to discuss Volunteer of the Year selection as well the possibility of a non-profit arm. This led to tonight's creation of the Foundation Feasibility Ad Hoc Subcommittee.

REPORTS

E. Chairperson

Chairperson Sims shared feedback from seniors at National Night Out.

F. Subcommittees

a. Public Art Advisory Committee Meetings (held on 7/29/24, 8/26/24)

Subcommittee members and staff shared discussions at the meetings, including survey results and their recommendation for integration of art on the stairway project between San Benito and Alvarado.

b. Setting Subcommittee Meetings

Festival of Lights Subcommittee meeting scheduled for 9/16/24 at 4pm.

Derby and Day in the Park Subcommittee meeting scheduled for 9/24/24 at 4:30pm.

Foundation Feasibility Ad Hoc Subcommittee meeting scheduled for 9/24/24 at 5:30pm.

Seniors Subcommittee Meeting scheduled for 9/25/24 at 1pm.

G. Commissioners

None

H. Staff

Staff shared the latest on the fall activity guide that includes an adult fitness calendar, summer swim lessons, Dink & Dunk Camp, fall Club Rec, hydrant restoration, Thanksgiving and Winter Camps, 9/21 Coastal Cleanup and Regatta Day, Sausalito senior trip, 10/5 Day in the Park and Derby, Kevin Fryer's City Hall art exhibit, 10/19 Spooky Splash, 10/28 Howl-o-Ween, Festival of Lights (moved from 12/1 to 12/8), and senior tech help with YAC.

COMMISSION MATTERS

I. Written Communications

Community members Sulley and Heinz presented documents during Citizen Communication.

ADJOURNMENT

Chairperson Sims moved to adjourn the meeting at 7:44pm.