



BRISBANE CITY COUNCIL

ACTION MINUTES

CITY COUNCIL MEETING AGENDA THURSDAY, OCTOBER 3, 2024

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor O’Connell called the meeting to order at 7:41 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No Councilmembers made a request under the Emergency Circumstances of AB 2449. Councilmember Davis will join via Teleconference at 251 Mendocino St. Brisbane, California. Councilmember Cunningham will join via Teleconference at 1826 Birdie Lane, Henderson, Nevada.

Councilmembers present: Councilmembers Cunningham, Davis Lentz, Mackin, and Mayor O’Connell

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, Economic Development Director Bull, Assistant to the City Manager Cheung, Parks and Recreation Director Leek, Inspector Preston and Administrative Management Analyst Ibarra

ADOPTION OF AGENDA

Councilmember Lentz made a motion, seconded by Councilmember Mackin, to approve the City Council Meeting agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell.

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATIONS

B. Declaring October 6-11, 2024 as Fire Prevention Week

Mayor O’Connell proclaimed October 6th – 12th, 2024, as Fire Prevention Week throughout this city. Urging all the people of Brisbane to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and support the many public safety activities and efforts of North County Fire Authority and emergency services during Fire Prevention Week 2024.

Inspector Preston accepted the proclamation on behalf of the North County Fire Authority.

C. Presentation: Overview of the Public Art Master Plan Survey Results

Parks and Recreation Director Leek provided an overview community engagement activities, the Public Art Master Plan Survey results, the Mission and Vision and Selection Criteria for public art and next steps.

According to the survey, 94% want more public art, 81% don’t understand the public art selection and funding process, 79% believe public art strengthens identity, and 81% want art in parks.

Parks and Recreation Director Leek added that in November 2024, a draft Master Plan will be forwarded to the Public Art Advisory Committee for review and revisions and in December of 2024 – January of 2025 a draft Master Plan will come before the City Council for consideration, revisions, and adoption.

ORAL COMMUNICATIONS NO. 1

No members of the public wished to make public comment.

CONSENT CALENDAR

D. Approve Investment Report as of August 2024

E. Approve City Council Closed Session Meeting Minutes of August 28, 2024

F. Approve City Council Closed Session Meeting Minutes of September 5, 2024

G. Approve City Council Meeting Minutes of September 5, 2024

H. Approve City Council Closed Session Meeting Minutes of September 19, 2024

I. Approve City Council Meeting Minutes of September 19, 2024

J. Approve the Brisbane Lions Club Worldwide Candle Lighting as a Cosponsored Event

K. Adopt an Ordinance of the City of Brisbane, Waiving Second Reading, Amending Chapter 3.24 of the Brisbane Municipal Code Concerning Voluntary Collection Agreement with Hosting Platforms for the Collection and Payment of Transient Occupancy Taxes

Staff proposed to pull Consent Calendar Item G due to a request from a member of the public. It will be re-agendized at a future City Council meeting.

Councilmember Cunningham made a motion, seconded by Councilmember Lentz, to approve the Consent Calendar Items D-F and H-K. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O'Connell.

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

L. Consider Recommendations of Use of State and Local Fiscal Recovery Funds (SLFRF)

Finance Director Yuen reported that the purpose of this item is for Council to provide a list of recommended projects to review and consider on how to use remaining funds received through the State and Local Fiscal Recovery Funds program (SLFRF). Staff is recommended that City Council consider recommendations on how to use remaining funds from the SLFRF program and, if there is an interest in one or more projects, direct staff to return such projects to Council for further consideration.

Finance Director Yuen added that she forwarded a correspondence to the Council earlier in the day, reporting that the Fiscal Impact Section of the attached report should have clarified that a selection of a new project will increase expenses to the extent of any new projects selected for FY2025, potentially increasing our budgeted deficit. If we were to use the full remaining award in FY2025, the General Fund budgeted deficit will grow from \$2.699 Million to \$3.589 Million. Any increase would be offset by savings found during the budget year.

After Council questions, Michael Barnes advocated for the Crocker Trail CEQA plan to be prioritized for the SLFRF program. He added that it is important to provide active recreation to the community such as exercise stations and bicycle skills features.

After further Council discussion, Councilmember Lentz made a motion, seconded by Councilmember Davis, to recommend the Crocker Trail CEQA plan (\$150,000) and the Mission Blue Center Renovation designs (\$45,000) for the SLFRF program and if needed, to spend the funds in Fiscal Year 2025 with the rest of the funds to be used as revenue replacement for Fiscal Year 2025. The motion passed with a 3 to 2 vote.

Ayes: Councilmembers Cunningham, Davis, and Lentz

Noes: Councilmember Mackin and Mayor O'Connell

Absent: None

Abstain: None

Staff was directed to spend the funds in Fiscal Year 2025 for the Crocker Trail CEQA plan to avoid losing grants and other sources of funding for Crocker Trail improvements and for the Mission Blue Center Renovation designs so that the City can find other sources of funding for improvements and the City could be ready to move more quickly with design proposals in place.

STAFF REPORTS

M. City Manager's Report on Upcoming Activities

City Manager Dennise reported on the latest news and upcoming City events.

MAYOR/COUNCIL MATTERS

N. Countywide Assignments and Subcommittee Reports

Councilmembers reported on their countywide assignment meetings.

O. Written Communications

Council received the following correspondence:

Yuen (10/3/24) Fiscal Impact on SLFRF and ARPA Funds

Follien (10/3/24) SLFRF Item I

ORAL COMMUNICATIONS NO. 2

Chris Florkowski, in response to previous commenter, expressed her appreciation for the work of the Council and staff.

ADJOURNMENT

Mayor O'Connell congratulated Councilmember Davis on the birth of her son.

Mayor O'Connell adjourned the meeting at 8:35 P.M.



Ingrid Padilla
City Clerk