



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

October 9, 2024

HYBRID COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Sims called the meeting to order at 6:33pm.

ROLL CALL

Commissioners present: Sims, Davis, Greenlee, Kern, Ocampo, Seawell

Commissioners absent: Commerford

Staff present: Recreation Director Leek, Recreation Supervisor Houghton, Aquatics Staff Nahass and Madrigal, Administrative Assistant Bondoc

ADOPTION OF AGENDA

Chairperson Sims proposed to add the 10/8 Public Art Advisory Committee Meeting to the Subcommittee Reports.

Commissioner Kerm moved, seconded by Commissioner Greenlee, to approve the October 9, 2024 agenda. The motion carried 6-0.

APPROVAL OF MINUTES

A. September 11, 2024

Commissioner Seawell moved, seconded by Commissioner Greenlee, to approve the September 11, 2024 minutes. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

B. Aquatics Programs

Aquatics coordinator Sara Nahass and Head Lifeguard Joseph Madrigal presented on the latest at the community pool, including parties, lessons, lifeguard training, and events.

OLD BUSINESS

C. Event Debrief: Coastal Clean-Up

Staff summarized the 9/21 Coastal Clean-up at the Brisbane Marina, which saw 35+ volunteers pick up about 250lbs of recyclables and 200lbs of waste.

D. Event Debrief: Day in the Park & Derby

Staff and Commissioners recapped and provided feedback on the 10/5 Day in the Park &

Derby, particularly on how to possibly combat the heat in the future.

E. Discussion regarding next steps for P&R Foundation

Ad hoc subcommittee members shared discussions at the 9/24 meeting, continuing to research other cities' mission statements, legacy projects, appointment of a dedicated board, and promoting through outreach and publicity.

NEW BUSINESS

F. N/A

REPORTS

G. Chairperson

None

H. Subcommittees

- a. Festival of Lights Subcommittee Meeting (Held on 9/16/24)
Subcommittee members shared discussions at the meeting for which the IDEA Committee was present, including peace as the theme, light displays, singing, cookies, and photobooth.
- b. Derby and Day in the Park Subcommittee Meeting (Held on 9/24/24)
Subcommittee members provided a debrief of the meeting and event during the agenda item "Old Business".
- c. Foundation Feasibility Ad Hoc Subcommittee Meeting (Held on 9/24/24)
Subcommittee members provided a debrief of the meeting during the agenda item "Old Business".
- d. Seniors Subcommittee Meeting (Held on 9/25/24)
Subcommittee members shared discussions at the meeting which took place right after the Senior BBQ, such as assembling a committee of seniors to gather ideas and how to more successfully relay communications to seniors.
- e. Public Art Advisory Committee Meeting (Held on 10/8/24)
Subcommittee members shared discussions at the meeting including recommending to Council a mosaic artist and metalwork artist for the Alvarado-San Benito stairway project.
- f. Setting Subcommittee Meetings
Festival of Lights Subcommittee meeting scheduled for 10/28/24 at 3:30pm.

I. Commissioners

Commissioners requested an update on previous citizen communications.

J. Staff

Staff shared the latest on the Thanksgiving and Winter Camps, 10/7 Sound Bath class in the Sunrise Room, seniors-preschool connection with the 10/24 Grand Friends, court reservations through REC, trash grabber program, Loneliness to Light event by Center for Age-Friendly Excellence, 10/19 events (Parents Night Out, Spooky Splash, and Lions

Club Pumpkin Patch), 10/28 Howl-o-Ween, 12/8 Festival of Lights, and City Council's allocation of funds for Mission Blue improvements and environmental study of Crocker Trail.

COMMISSION MATTERS

K. Written Communications

Community member Victoria reached out via webform submission about the possibility of rainbow bridge memorial for pets in Brisbane.

ADJOURNMENT

Chairperson Sims moved to adjourn the meeting at 8:07pm. The next regularly scheduled meeting will be November 13, 2024.