



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE MEETING

Wednesday, October 16, 2024

Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005

COMMITTEE MEMBERS:

Quita Highsmith, Alex Horton, Lailah Khalil, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), and Carol Zoltowski

6:00 P.M. CALL TO ORDER

Vice Chair Kolhatkar called the meeting to order at 6:05 P.M.

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

There were no requests under Roll Call Item A.

Committee Members present- Committee Members Highsmith, Horton, Zoltowski and Vice Chair Kolhatkar

Committee Members absent- Committee Members Dennis and Khalil

APPROVAL OF AGENDA

Committee Member Horton made a motion, seconded by Committee Member Zoltowski to approve the agenda as it stands. Motion was carried unanimously by all present.

Ayes: Committee Members Highsmith, Horton, Zoltowski and Vice Chair Kolhatkar

Noes: None

Absent: Committee Members Dennis and Khalil

Abstain: None

PUBLIC COMMENT

No member of the public wished to speak.

APPROVAL OF MINUTES

A. Approve IDEA Committee Meeting Minutes of September 18, 2024

Committee Member Zoltowski made a motion, seconded by Committee Member Horton to approve IDEA Committee Meeting Minutes of September 18, 2024. Motion was carried unanimously by all present.

Ayes: Committee Members Highsmith, Horton, Zoltowski and Vice Chair Kolhatkar

Noes: None

Absent: Committee Members Dennis and Khalil

Abstain: None

OLD BUSINESS

B. Day in the Park Survey Overview

Staff Cheung provided an update on the Day in the Park Survey. During her overview Staff Cheung reported that the IDEA activities the community appreciated included the following: the Asian American Heritage Month festival, Diwali, Short Film Festival, and work on disability issues.

After Committee questions and no public comment, the Committee discussed the need to not only focus on events but also on the accountability and meaningful policy or positions the Committee can bring back to the City Council. Community members must be reminded of the underpinnings of IDEA Committee events. Staff Cheung will provide another overview when the survey officially closes.

NEW BUSINESS

C. Inclusion Statement Presentation

Staff Padilla provided an overview of the definitions of Inclusion, Diversity, Equity and Accountability. The Committee also discussed Committee Member Zoltowski's request to draft an Inclusion Statement that will be an outward facing position that will help keep the Committee's work to be proactive.

After Committee questions and no public comment, the Committee discussed the need to have general broad awareness about IDEA Committee and the activities per quarter, the need to mention the IDEA Committee's proposed modified language of the Community goal/results, and the incorporation of the inclusion statement and survey findings to the IDEA Committee Work Plan and update to the IDEA Council liaisons.

ANNOUNCEMENTS

D. Staff Announcements

- Recruitment Update

- Park and Rec's Festival of Lights Subcommittee

Staffs provided an update on recruitment and the Parks and Recreation Commission's Festival of Lights Subcommittee.

E. Member Announcements

The Committee Members welcomed Committee Member Quita Highsmith to her first IDEA Committee Meeting.

ADJOURNMENT

The meeting was adjourned by Vice Chair Kolhatkar at 7:10 p.m.



Ingrid Padilla, City Clerk