



## BRISBANE COMMITTEE

### ACTION MINUTES

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#### BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

#### COMMITTEE MEETING

**Wednesday, November 20, 2024**

*Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005*

#### **COMMITTEE MEMBERS:**

Quita Highsmith, Alex Horton, Lailah Khalil, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), and Carol Zoltowski

#### **6:00 P.M. CALL TO ORDER**

Chair Dennis called the meeting to order at 6:05 P.M.

#### **ROLL CALL**

#### **A. Consider any request of a Committee Member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449**

Committee Member Kolhatkar made a motion, seconded by Committee Member Horton to approve Committee Member Dennis’ remote attendance. Motion was carried unanimously by all present.

Ayes: Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis

Noes: None

Absent: Committee Members Highsmith

Abstain: None

Committee Members present- Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis  
Committee Members absent- Committee Member Highsmith

#### **APPROVAL OF AGENDA**

Committee Member Zoltowski made a motion, seconded by Committee Member Kolhatkar to approve the agenda as it stands. Motion was carried unanimously by all present.

Ayes: Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis

Noes: None

Absent: Committee Members Highsmith

Abstain: None

## **PUBLIC COMMENT**

No member of the public wished to speak.

## **APPROVAL OF MINUTES**

### **A. Approve IDEA Committee Meeting Minutes of October 16, 2024**

Committee Member Kolhatkar made a motion, seconded by Committee Member Zoltowski to approve IDEA Committee Meeting Minutes of October 16, 2024. Motion was carried unanimously by all present.

Ayes: Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis

Noes: None

Absent: Committee Members Highsmith

Abstain: None

## **OLD BUSINESS**

### **B. Work Plan Review**

#### **-Proposed Joint Ad Hoc Committee**

Staff presented the IDEA Committee Work Plan. Staff were directed to look into more opportunities for policy work and advocacy. Older adults and young adults are among the community members the IDEA committee members wanted to spotlight. The next steps would be to meet with the City Council liaisons to discuss the work plan including sharing IDEA's version of the community goal results.

### **C. Parks and Recreation Festival of Lights**

Staff provided an overview of the Festival of Lights program and how the IDEA Committee can support the event. The Festival of Lights will be held on December 8, 2024, at 5:30pm.

### **D. IDEA Survey Update**

Staff provided an update on the results of the IDEA Survey. Another way for the community to get involved and provide input on IDEA Committee's work is to go to [brisbaneca.org/engage](https://brisbaneca.org/engage).

## **ANNOUNCEMENTS**

### **E. Staff Announcements**

#### **-Recruitment Update**

Staff provided a recruitment update. Currently there are 2 open seats with terms ending January 2027. Staff have received one application for the IDEA Committee thus far.

### **F. Member Announcements**

No announcements were made.

## **ADJOURNMENT**

The meeting was adjourned by Chair Dennis at 7:13 p.m.



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Ingrid Padilla, City Clerk