CITY of BRISBANE

Inclusion, Diversity, Equity & Accountability Committee Meeting Agenda

Wednesday, January 15, 2025 at 6:00 PM ● Hybrid Meeting 50 Park Place, Brisbane, CA 94005

The public may observe/participate in IDEA Committee meetings using remote public comment options or attending in person. Committee Members shall attend in person unless remote participation is permitted by law. The IDEA Committee may take action on any item listed in the agenda.

TO ADDRESS THE COMMITTEE

IN PERSON
Location: 50 Park Place, Brisbane, CA 94005, Large Conference Room

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

REMOTE PARTICIPATION

Members of the public may observe/participate in the IDEA Committee Meeting by logging into the Zoom Webinar listed below. Archived videos can be replayed on the City's website, http://brisbaneca.org/meetings . Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

The agenda materials may be viewed online at www.brisbaneca.org at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Remote Public Comments:
Meeting participants are encouraged to submit public comments in writing in advance of the meeting to **Email**: ipadilla@brisbaneca.org or Address: Brisbane Annex (Attention: Ingrid Padilla), 25 Park Place Unit A, Brisbane, CA 94005

Join Zoom Meeting:
https://us06web.zoom.us/j/81609799931

Meeting ID: 816 0979 9931
Call In Number: 1 (669) 900 9128

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

COMMITTEE MEMBERS:

Quita Highsmith, Alex Horton, Lailah Khalil, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), and Carol Zoltowski

6:00 P.M. CALL TO ORDER

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

APPROVAL OF AGENDA

PUBLIC COMMENT

APPROVAL OF MINUTES

B. Approve IDEA Committee Meeting Minutes of November 20, 2024

OLD BUSINESS

C. Work Plan Review
   -scheduling a liaison meeting and selecting a committee representative
D. Age-Friendly City Update and Selecting IDEA Committee representative
E. IDEA Survey Update

ANNOUNCEMENTS

F. Staff Announcements
   - Recruitment Update

G. Member Announcements

ADJOURNMENT

Brisbane Committee

Action Minutes

Brisbane Inclusion, Diversity, Equity and Accountability

Committee Meeting

Wednesday, November 20, 2024

COMMITTEE MEMBERS:

Quita Highsmith, Alex Horton, Lailah Khalil, Mangesh Kolhatkar (Vice Chair), Anna Dennis (Chair), and Carol Zoltowski

6:00 P.M. CALL TO ORDER

Chair Dennis called the meeting to order at 6:05 P.M.

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

Committee Member Kolhatkar made a motion, seconded by Committee Member Horton to approve Committee Member Dennis' remote attendance. Motion was carried unanimously by all present.

Ayes: Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis
Noes: None
Absent: Committee Members Highsmith
Abstain: None

Committee Members present- Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis
Committee Members absent- Committee Member Highsmith

APPROVAL OF AGENDA

Committee Member Zoltowski made a motion, seconded by Committee Member Kolhatkar to approve the agenda as it stands. Motion was carried unanimously by all present.

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Ayes: Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis
Noes: None
Absent: Committee Members Highsmith
Abstain: None

PUBLIC COMMENT

No member of the public wished to speak.

APPROVAL OF MINUTES

B. Approve IDEA Committee Meeting Minutes of October 16, 2024

Committee Member Kolhatkar made a motion, seconded by Committee Member Zoltowski to approve IDEA Committee Meeting Minutes of October 16, 2024. Motion was carried unanimously by all present.

Ayes: Committee Members Horton, Khalili, Zoltowski, Kolhatkar and Chair Dennis
Noes: None
Absent: Committee Members Highsmith
Abstain: None

OLD BUSINESS

C. Work Plan Review
-Proposed Joint Ad Hoc Committee

Staff presented the IDEA Committee Work Plan. Staff was directed to look into more opportunities for policy work and advocacy. Older adults and young adults are among the community members the IDEA committee members wanted to spotlight. The next steps would be to meet with the City Council liaisons to discuss the work plan including sharing IDEA's version of the community goal results.

D. Parks and Recreation Festival of Lights

Staff provided an overview of the Festival of Lights program and how the IDEA Committee can support the event. The Festival of Lights will be held on December 8, 2024 at 5:30pm**.**

E. IDEA Survey Update

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Staff provided an update on the results of the IDEA Survey. Another way for the community to get involved and provide input on IDEA Committee's work is to go to brisbaneca.org/engage .

ANNOUNCEMENTS

F. Staff Announcements
-Recruitment Update

Staff provided a recruitment update. Currently there are 2 open seats with terms ending January 2027. Staff has received one application for the IDEA Committee thus far.

G. Member Announcements

No announcements were made.

ADJOURNMENT

The meeting was adjourned by Chair Dennis at 7:13 p.m.

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