



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE SPECIAL MEETING

Tuesday, January 21, 2025

Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005

COMMITTEE MEMBERS:

Quita Highsmith, Alex Horton, Lailah Khalil, Anna Dennis (Chair), and Carol Zoltowski

6:00 P.M. CALL TO ORDER

Chair Anna Dennis called the special meeting to order at 6:02 PM. The regular meeting on January 15, 2025, was cancelled due to lack of quorum. As noticed, Committee Member Zoltowski will be teleconferencing from 37181 Old Stage Road, Gualala, CA.

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

No requests were made under Roll Call Item A.

Committee Members Present: Alex Horton, Lailah Khalil, Carol Zoltowski and Chair Anna Dennis

Committee Members Absent: Quita Highsmith

APPROVAL OF AGENDA

Committee Member Zoltowski made a motion, seconded by Committee Member Horton, to approve the agenda as it stands.

Ayes: Alex Horton, Lailah Khalil, Carol Zoltowski and Chair Anna Dennis

Noes: None

Absent: Quita Highsmith

Abstain: None

PUBLIC COMMENT

No member of the public wished to speak.

APPROVAL OF MINUTES

B. Approve IDEA Committee Meeting Minutes of November 20, 2024

Committee Member Zoltowski made a motion, seconded by Committee Member Horton, to approve IDEA Committee Meeting Minutes of November 20, 2024.

Ayes: Alex Horton, Lailah Khalil, Carol Zoltowski and Chair Anna Dennis

Noes: None

Absent: Quita Highsmith

Abstain: None

NEW BUSINESS

C. Review Public Meeting Guidelines and Meeting Time

Staff Padilla reported on the new public meeting guidelines from the State of California. Secondly, she added that some Brisbane legislative bodies are revisiting their meeting times to increase public engagement and to take into account working committee members' schedules. After questions, no public comment and Committee discussion, staff was directed to keep the meeting times on the 3rd Wednesday of every month at 6:00pm.

OLD BUSINESS

D. Work Plan Review

-scheduling a liaison meeting and selecting a committee representative

Staff member Padilla presented the final draft of the work plan. The community goal results will be revisited by Councilmembers this Spring and possibly change these community goal results. After Committee questions, no public comment and committee discussion, staff members were directed to schedule a meeting the Council liaisons and to include the following in the work plan:

1. United Against Hate- short film festival
2. Young Adults event, which will be determined by the Events Subcommittee
3. Service Project- in commemoration of Martin Luther King approved to support the Catholic Worker Hospitality House by hosting a toiletry drive
4. Research safe exchange zones with the Police Department to provide a safe space for community transactions

E. Age-Friendly City Update and Selecting IDEA Committee representative

Staff member Cheung reported that the City of Brisbane's Age-Friendly Master Plan was received by the Council. She asked whether a committee member would be interested in being the IDEA Committee representative.

F. IDEA Survey Update

Staff Cheung shared the Engage Brisbane page and how to participate in the Young Adult Survey and the IDEA Short film festival campaign.

ANNOUNCEMENTS

G. Staff Announcements

- Recruitment Update

Staff member Padilla announced there are 3 seats available and 4 applicants. The Council hopes to make the appointments in February. Staff Cheung announced that on Saturday, February 8th is the annual Artist Evening of Sharing.

H. Member Announcements

No announcements were made by members.

ADJOURNMENT

The meeting was adjourned at 6:53 PM.



Ingrid Padilla, City Clerk