



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

February 12, 2025

HYBRID COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Sims called the meeting to order at 6:34pm.

ROLL CALL

Commissioners present: Sims, Greenlee, Ocampo, Seawell

Commissioners absent: Commerford, Davis

Staff present: Recreation Director Noreen Leek, Recreation Supervisor Houghton,
Administrative Assistant Bondoc

ADOPTION OF AGENDA

Commissioner Ocampo moved, seconded by Commissioner Greenlee, to approve the February 12, 2025 agenda. The motion carried 4-0.

APPROVAL OF MINUTES

A. January 8, 2025

Commissioner Seawell moved, seconded by Commissioner Greenlee, to approve the January 8, 2025 minutes. The motion carried 4-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

B. None

OLD BUSINESS

C. Concerts in the Park Fundraising

Staff and the Commission shared ideas and discussions from the 1/30 subcommittee meeting, such as the new online donation option, merch, and commissioners helping to solicit donations at the concerts.

NEW BUSINESS

D. Planning for Mental Health Awareness Month & Water Safety Month

Staff and the Commission discussed the 1/27 Event subcommittee meeting, including the Mental Health Walk and potential for water activities catered to seniors.

REPORTS

E. Chairperson

None

F. Subcommittees

- a. Public Art Advisory Committee Meeting (Held on 1/21/25)
Subcommittee members shared the artists' presentation for the Alvarado-San Benito stairway project.
- b. Events Subcommittee Meeting (Held on 1/27/25)
Subcommittee members discussed the Garden Tour and Show, Mental Health Month and Water Safety Month for May, Parks and Rec Month for July, and a potential "Day in the Life" project.
- c. Concerts in the Park Subcommittee Meeting (Held on 1/30/25)
Subcommittee members discussed the meeting earlier during "Old Business".
- d. Seniors Subcommittee Meeting (Held on 2/4/25)
Subcommittee members shared discussions regarding efforts toward the 65-and-older demographic, communication methods to create awareness of existing services and solicit ideas, and Sunrise Room programs.
- e. Setting Subcommittee Meetings
Public Art Advisory Committee Meeting scheduled for 2/18/25 at 5:15pm.

G. Commissioners

None

H. Staff

Staff shared the latest on 2/8 events (Artists' Evening of Sharing with 160 people in attendance, Winter Habitat Restoration, and Parents' Night Out), 1/31 middle school dance, 8th grade boys basketball championship, start of baseball season, spring and summer camps, spring swim lessons, Leaders in Training applications, staff recruitments, and 2/15 Parents' Night Out.

COMMISSION MATTERS

I. Written Communications

None

ADJOURNMENT

Chairperson Sims moved to adjourn the meeting at 7:21pm. The next regularly scheduled meeting will be March 12, 2025.