



BRISBANE COMMITTEE

ACTION MINUTES

BRISBANE INCLUSION, DIVERSITY, EQUITY AND ACCOUNTABILITY

COMMITTEE SPECIAL MEETING

Tuesday, February 25, 2025

Hybrid Meeting 50 PARK PLACE, BRISBANE, CA 94005

COMMITTEE MEMBERS:

Quita Highsmith, Alex Horton, Lailah Khalil, Anna Dennis (Chair), Masha Kohn, and Maria Marc and Carol Zoltowski

6:00 P.M. CALL TO ORDER

Chair Anna Dennis called the special meeting to order at 6:02 PM. The regular meeting on January 15, 2025 was cancelled due to lack of quorum. As noticed, Committee Member Zoltowski will be teleconferencing from 37181 Old Stage Road, Gualala, CA.

ROLL CALL

A. Consider any request of a Committee Member to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

No requests were made under Roll Call Item A.

Committee Members Present: Alex Horton, Masha Kohn, Maria Marc, Carol Zoltowski and Chair Anna Dennis

Committee Members Absent: Quita Highsmith and Lailah Khalil

B. Welcome new members and introduction

Newly appointed IDEA Committee Members Maria Marc and Masha Kohn were welcomed to the Committee. Staff and Committee members introduced themselves. Committee members Marc, Zoltowski, Horton, and Dennis opted to join the Policy Subcommittee. Committee member Kohn opted to join the events subcommittee.

APPROVAL OF AGENDA

Committee Member Zoltowski made a motion, seconded by Committee Member Horton, to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Committee Members Alex Horton, Masha Kohn, Maria Marc, Carol Zoltowski and Chair Anna Dennis

Noes: None

Absent: Committee Members Highsmith and Khalil

Abstain: None

PUBLIC COMMENT

Committee Member Khalil sent a letter of resignation earlier that evening effective immediately.

APPROVAL OF MINUTES

A. Approve IDEA Committee Special Meeting Minutes of January 21, 2025

Committee Member Zoltowski made a motion, seconded by Committee Member Horton, to adopt the approve the minutes of January 21, 2025. The motion was carried unanimously by all present.

Ayes: Committee Members Alex Horton, Masha Kohn, Maria Marc, Carol Zoltowski and Chair Anna Dennis

Noes: None

Absent: Committee Members Highsmith and Khalil

Abstain: None

NEW BUSINESS

B. Selection of Chair and Vice Chair

This item was tabled to a future meeting.

Committee Member Zoltowski requested a workshop to learn from Committee Member Quita Highsmith as a Diversity Equity and Inclusion expert.

C. Advancing Equity in San Mateo County Update

City Clerk Padilla reported that San Mateo County has a resolution template inviting different jurisdictions to advancing equity and share prosperity and affirming support and protections for vulnerable communities.

After questions and no public comments, Staff were directed by the committee members to share the resolution with Councilmember Davis and Mayor Lentz during the IDEA Committee Liaison Subcommittee Meeting.

OLD BUSINESS

D. Work Plan Review

- notable dates and upcoming events

- liaison meeting and selecting a committee representative

Staff reviewed the work plan that was submitted to the IDEA Committee Liaison Subcommittee Meeting for discussion. Staff reported that the Chair Dennis and Committee Member Horton will be attending the liaison committee meeting on February 27, 2025, because they are the longest standing committee members who worked on the work plan. After Committee questions, and no public comment, the Committee members will await the Liaison's direction on the work plan.

E. Public Meeting Guidelines and Meeting Time

Staff reviewed the public meeting guidelines. After no public comment, Committee Member Marc will be teleconferencing from Romania at the next IDEA Committee Meeting.

ANNOUNCEMENTS

F. Staff Announcements

Committee members were invited to the Kara Facilitated Grief Process Gathering on March 10, 2025, at 7pm.

G. Member Announcements

None

ADJOURNMENT

The meeting was adjourned at 6:59 P.M.



Ingrid Padilla, City Clerk