



# CITY of BRISBANE

## City Council Meeting Agenda

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Thursday, March 6, 2025 at 7:30 PM • Hybrid Meeting 50 Park Place, Brisbane, CA

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The public may observe/participate in City Council meetings using remote public comment options or attending in person. City Council members shall attend in person unless remote participation is permitted by law. The City Council may take action on any item listed in the agenda.

### TO ADDRESS THE COUNCIL

#### IN PERSON

Location: Community Meeting Room 50 Park Place, Brisbane, CA 94005

Councilmember Davis will join via teleconference at 251 Mendocino St. Brisbane, CA.

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people not attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the City Council on any item – whether on the posted agenda or not – please fill out a Request to Speak Form located in the Community Meeting Room Lobby and submit it to the City Clerk. Speakers are not required to submit their name or address.

#### REMOTE PARTICIPATION

Members of the public may participate in the City Council meeting by logging into the Zoom Webinar listed below. City Council meetings may also be viewed live and/or on-demand via the City's YouTube Channel, [youtube.com/brisbaneca](https://youtube.com/brisbaneca), or on Comcast Ch. 27. Archived videos may be replayed on the City's website, [brisbaneca.org/meetings](https://brisbaneca.org/meetings). Please be advised that if there are technological difficulties, the meeting will nevertheless continue if remote participation is available.

The agenda materials may be viewed online at [brisbaneca.org](https://brisbaneca.org) at least 72 hours prior to a Regular Meeting, and at least 24 hours prior to a Special Meeting.

#### Remote Public Comments:

Remote meeting participants may address the City Council via Zoom Webinar. Aside from commenting personally while in the Zoom Webinar, you can also use the call in number. The public comments received will be noted for the record during Oral Communications 1 and 2 or during an agenda item. We encourage you to email comments on or not on agenda items in advance of the meeting to [ipadilla@brisbaneca.org](mailto:ipadilla@brisbaneca.org). That email address, however, will not be monitored during the meeting and emails received during the meeting will not be responded to or brought to the attention of the City Council during the meeting.

**Join Zoom Webinar: [zoom.us](https://zoom.us) (please use the latest version: [zoom.us/download](https://zoom.us/download))**  
[brisbaneca.org/cc-zoom](https://brisbaneca.org/cc-zoom)

Webinar ID: 991 9362 8666

Call In Number: 1 (669) 900-9128

Note: Callers dial \*9 to "raise hand" and dial \*6 to mute/unmute.

## **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED**

Any writings that are received after the agenda has been posted but before 4pm of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet ([brisbaneca.org/meetings](http://brisbaneca.org/meetings)). Any writings that are received after 4pm of the day of the meeting will be distributed to the Council and made available for public inspection at the front lobby and on the internet the day after the meeting ([brisbaneca.org/meetings](http://brisbaneca.org/meetings)).

## **7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

- A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

## **ADOPTION OF AGENDA**

## **AWARDS AND PRESENTATIONS**

- B. Women’s History Month Proclamation

## **ORAL COMMUNICATIONS NO. 1**

### **CONSENT CALENDAR**

- C. Approve Minutes of City Council Meeting of February 20, 2025
- D. Approve Minutes of City Council Closed Session Meeting of February 20, 2025
- E. Approve Minutes of City Council Special Meeting of February 12, 2025
- F. Approve Minutes of City Council Special Meeting of February 11, 2025
- G. Approve Investment Report as of December 2024
- H. Adopt Resolution Outlining City Councilmembers’ Membership in County Assignments and Subcommittees
- I. Approve Co-sponsorship of Brisbane Dance Workshop Spring Performance
- J. Approve Co-Sponsorship of the Brisbane Chamber of Commerce’s and the Brisbane Lions Club’s A Night in Little Reno Event

## **OLD BUSINESS**

### **K. Discuss Fiscal Year 2026 Congressional Appropriation Requests**

(Staff is recommending to provide direction to staff on projects suggested for support by Congressman Mullin's office for the Community Project Funding requests to the FY26 annual federal budget process. The following three potential projects' design level estimates range between \$2.5 million and \$5.5 million and the Community Project Funding projects typically require a 20% match from the applicant. The source of that match will depend on the selected project.)

## **NEW BUSINESS**

### **L. Informational Update Regarding Development Impact Fees**

(Staff is recommending to review the information provided regarding the four Development Impact Fee reports currently being drafted and provide direction to staff on the process for which the related reports should be brought forward for consideration)

### **M. Discussion on Vehicular Traffic Flow and Parking on Visitacion Avenue during peak traffic times**

(Staff is recommending that the City Council hold a discussion on the above topic. There are no action items for Council adoption/approval in this item.)

### **N. Receive the Fiscal Year 2024/2025 Budget Review Report**

(The City expects its budgeted use of fund balance for FY25 will be reduced to \$1,380,248. Any savings net of pension transfer allowed by budget policy will be rolled over to be considered for the FY26 budget and be used to pay for the level of services requested by the Council.)

## **STAFF REPORTS**

### **O. City Manager's Report- City Updates and Upcoming Activities**

## **MAYOR/COUNCIL MATTERS**

### **P. Countywide Assignments and Subcommittee Reports**

- i. Report Out on Subcommittee Meetings
- ii. Upcoming Subcommittee Meetings

### **Q. Written Communications**

## **ORAL COMMUNICATIONS NO. 2**

## **ADJOURNMENT**