



CITY *of* BRISBANE

Complete Streets Safety Committee Meeting

Wednesday, May 7th, 2025 at 6:30 P.M. • City Hall, 50 Park Place, Brisbane, CA

CALL TO ORDER

Chairperson Wodziak called the meeting to order at 6:30 p.m.

ROLL CALL

Members present: Bouscal, Cabrera, Wirowek, Wodziak

Staff: Breault (Director of Public Works), Kinser (Deputy Director of Public Works), Garcia (Brisbane Police Commander), Santoyo (Assistant Engineer)

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

The April 2nd meeting minutes have been approved.

OLD BUSINESS

Kinser provides an update on the city's outreach survey for residents and businesses on Visitacion Avenue in Downtown Brisbane. She reports that 130 responses were collected. The most common responses were concerns relating to double parking by delivery drivers and patrons during the week. Additionally, concerns regarding speeding, poor "stopping" at stop signs, illegal U-turns, and a lack of parking were expressed. Kinser notes correspondence with the owners of Midtown Market about delivery trucks parking over the double yellow line on Visitacion Avenue. These deliveries generally occur on Tuesdays, with one worker directing traffic. Wirowek adds that she asked for feedback from the businesses she frequents, and a concern was a lack of ADA parking and parking in general. Wirowek asks about automated solutions such as "stopping sticks" to enforce parking, and Breault responds this is a possible solution to explore. Regarding additional ADA parking spaces, Breault responds that the steep grade of Visitacion Avenue makes this difficult along this street except possibly at Visitacion Avenue/San Francisco Avenue.

Breault notes that a few issues brought up relate directly to parking and offers possible solutions to the feedback received that could be recommended to the City Council by the CSSC. Regarding double parking, Breault mentions that there were previously designated loading zones on Mariposa Street on the east and west sides of Visitacion, and that designating loading zones could reduce instances of double parking. He also reiterates his point about stopping sticks to enforce parking to increase availability. A third option is to increase ticket fines for parking violations to further discourage some of the behaviors seen on Visitacion Avenue. Recommending the vacant teen center lot to be converted to a parking lot is also mentioned.

Wodziak asks if there is time for additional outreach, and Kinser responds that there are 60 more days

to work on this item. Wodziak opens the discussion to a member of the public present who operates Midtown Market. He states that relating to the delivery drivers double parking, smaller trucks are able to use their parking lot, but 53' trucks are not because of a lack of space. He adds that the parking lot is open to anyone, and they don't restrict this. Breault mentions possible loading zones that staff discussed with the Midtown Market representative, and he is open to this idea. Wodziak asks the committee if there is a desire to perform additional outreach individually, and the committee agrees. The discussion is summarized by reiterating some of the solutions proposed: potential loading zones, designated delivery driver parking spots, and parking sticks.

The discussion shifts to discussing speeding at the Visitacion Avenue/Mendocino Street intersection. Wirowek expresses concerns regarding pedestrian visibility for motorists due to existing infrastructure. Breault responds that staff will return with some possible solutions and adds that one possible solution is a raised crosswalk at the intersection.

NEW BUSINESS

The CSSC moves onto the Baylands Draft EIR Review agenda item. Kinser provides context regarding the role of committees in plan reviews and uses an example from the Open Space and Ecology Committee and Quarry Development. Kinser adds that this is optional, and it is up to the committee if they would like to participate in the review process. Wirowek expresses a desire to do so, and the committee agrees. Given the length of the Draft EIR, Breault suggests the committee focuses on the Executive Summary and Transportation sections. Kinser offers a template for comments that has been used in the past which can be circulated to the committee members. The committee expresses a desire to comment on their own and then discuss it altogether as a committee. Breault adds that while certain aspects of the Draft EIR may not feel directly related to committee members, it is still valuable feedback as a resident of Brisbane.

The committee moves onto the election of Chair and Vice Chair. Wodziak nominates Wirowek for Chair and Bouscal for Vice Chair. Cabrera seconds the nomination, and Wirowek is elected as the new CSSC Chair and Bouscal as the CSSC Vice Chair.

STAFF UPDATES

Santoyo informs the committee that the red reflective pavement markers seen on Visitacion Avenue will be expanded to locations throughout town where striping does not indicate no parking to "daylight" crosswalks at approaches. He also states that the Shuttle Stop Improvements project began construction on May 6th, and that the pre-construction meeting for the Alvarado Street/San Benito Walkway project took place April 30th. Santoyo also states that Klamath Street between Visitacion Avenue and San Bruno Avenue will be the next pavement maintenance project using SB1 funds.

CHAIR AND COMMITTEE MEMBER MATTER

Cabrera asks about the residential pilot permit program status, and Santoyo shares that outreach efforts have begun to understand how residents of Thomas Avenue feel about the program and its future.

NEXT MEETING June 4, 2025

ADJOURNMENT