



CITY *of* BRISBANE

City Council Meeting Agenda

Thursday, May 15, 2025 at 6:30 PM • Hybrid Meeting 50 Park Place, Brisbane, CA

The public may observe/participate in City Council meetings using remote public comment options or attending in person. City Council members shall attend in person unless remote participation is permitted by law. The City Council may take action on any item listed in the agenda.

TO ADDRESS THE COUNCIL

IN PERSON

Location: Community Meeting Room 50 Park Place, Brisbane, CA 94005

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people not attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the City Council on any item – whether on the posted agenda or not – please fill out a Request to Speak Form located in the Community Meeting Room Lobby and submit it to the City Clerk. Speakers are not required to submit their name or address.

REMOTE PARTICIPATION

Members of the public may participate in the City Council meeting by logging into the Zoom Webinar listed below. City Council meetings may also be viewed live and/or on-demand via the City's YouTube Channel, youtube.com/brisbaneca, or on Comcast Ch. 27. Archived videos may be replayed on the City's website, brisbaneca.org/meetings. Please be advised that if there are technological difficulties, the meeting will nevertheless continue if remote participation is available.

The agenda materials may be viewed online at brisbaneca.org at least 72 hours prior to a Regular Meeting, and at least 24 hours prior to a Special Meeting.

Remote Public Comments:

Remote meeting participants may address the City Council via Zoom Webinar. Aside from commenting personally while in the Zoom Webinar, you can also use the call in number. The public comments received will be noted for the record during Oral Communications 1 and 2 or during an agenda item. We encourage you to email comments on or not on agenda items in advance of the meeting to ipadilla@brisbaneca.org. That email address, however, will not be monitored during the meeting and emails received during the meeting will not be responded to or brought to the attention of the City Council during the meeting.

Join Zoom Webinar: zoom.us (please use the latest version: zoom.us/download)
brisbaneca.org/cc-zoom

Webinar ID: 991 9362 8666

Call In Number: 1 (669) 900-9128

Note: Callers dial *9 to "raise hand" and dial *6 to mute/unmute.

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED

Any writings that are received after the agenda has been posted but before 4pm of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet (brisbaneca.org/meetings). Any writings that are received after 4pm of the day of the meeting will be distributed to the Council and made available for public inspection at the front lobby and on the internet the day after the meeting (brisbaneca.org/meetings).

6:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL

- A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

ADOPTION OF AGENDA

AWARDS AND PRESENTATIONS

- B. Proclaiming May 18–24, 2025 as Public Works Week
- C. Life Saving Award Commendations

ORAL COMMUNICATIONS NO. 1

CONSENT CALENDAR

- D. Approve Minutes of City Council Meeting of May 1, 2025
- E. Approve Minutes of Closed Session City Council Meeting of May 1, 2025
- F. Approve Co-sponsorship of Friends of the Brisbane Library City-Wide Yard Sale
- G. Approve Co-sponsorship of Bright Minds Africa Swim-a-Thon Event
- H. Adopt an Ordinance, Waiving Second Reading, Designating the Fire Hazard Severity Zone in the City
- I. Introduce an Ordinance Amending the Municipal Code Concerning Notices of Violations

(There is no fiscal impact in introducing, and then adopting, this Ordinance. Council has adopted a fee schedule that provides a fee for processing and administering these types of appeals.)

- J. Adopt a Resolution Approving One Project, the Overlay of Klamath Street between Visitacion Avenue and San Bruno Avenue, as Intended Use of the Fiscal Year 2025-26 Road Maintenance and Rehabilitation Account Funding

(For the fiscal impact of this item, the engineer's estimate is \$215,000. The City will receive an estimated \$127,270 to partially fund the cost of this work. The remaining expenses for the project will be funded using Measure A Sales Tax and State Gas Tax revenues. This work is categorically exempt from provisions of CEQA.)

- K. Receive Open Space and Ecology Committee 2025 Workplan

(The purpose of this item is to review this year's goals for the Open Space and Ecology Committee (OSEC), a Council-appointed citizen advisory committee.)

- L. Brisbane Lagoon Watershed Sea Level Rise Adaptation Plan

(It is being recommended to authorize the City Manager to sign an Agreement for Professional Services with Schaff & Wheeler to study the impact of sea level rise on the Lagoon and the adjoining roads of Sierra Point Parkway and U.S. 101 for the amount of \$293,340 which is primarily funded by a California Adaptation Grant.)

- M. Zoning Text Amendment 2025-RZ-01-- Adopt an Ordinance, Waiving Second Reading, to Update the City's Density Bonus and Inclusionary Housing Ordinance

(Staff is recommending to adopt an ordinance to amend the zoning ordinance's inclusionary housing and density bonus regulations, currently located in BMC Ch. 17.31, to comply with current State law and implement the Housing Element. This item is exempt from CEQA pursuant to CEQA Guidelines §15061(b)(3) because it involves adoption of policies and programs that would not cause a significant effect on the environment.)

- N. Adopt a Resolution Establishing the 2025 Business License Tax for Liquid Storage Facilities as to Kinder Morgan/SFPP

PUBLIC HEARING

- O. Receive Information on Compliance with Assembly Bill 2561/Government Code Section 3502.3 Regarding Vacancies, Recruitment and Retention Efforts
- P. Consider Adoption of Resolution Amending the Master Fee Schedule per Section 3.32.040 of the BMC to Adopt New Inclusionary In-Lieu Fees and Other Administrative Fees to Implement the Ordinance

NEW BUSINESS

- Q. Receive an Update from the Economic Development Department- “Economic Vitality”
- R. City Attorney Recruitment Discussion

STAFF REPORTS

- S. City Manager’s Report- City Updates and Upcoming Activities

MAYOR/COUNCIL MATTERS

- T. Mayor Lentz’s Request to Have the Mayor, Mayor Pro Tem and Staff Meet SF Mayor Lurie to Establish a Relationship with the Mayor’s Office to Support Common Goals Such as Sea Level Rise Resilience, Efficient Public Transportation, and Bringing Beneficial Amenities to the Region
- U. Countywide Assignments and Subcommittee Reports
 - i. Report Out on Subcommittee Meetings
 - ii. Upcoming Subcommittee Meetings
- V. Written Communications

ORAL COMMUNICATIONS NO. 2

ADJOURNMENT