



CITY *of* BRISBANE

Liaison to the IDEA Subcommittee Agenda

Tuesday, September 16, 2025 at 3:30 PM • Hybrid Meeting, 25A Park Place, Brisbane, CA 94005

The public may observe/participate in the Subcommittee meetings by using remote public comment options or attending in person. The Subcommittee may take action on any item listed in the agenda.

JOIN IN PERSON

Location: 25 Park Place, Brisbane, CA 94005 - Annex Conference Room

Councilmember Davis will teleconference from 1470 Bluebonnet Way, Morgan Hill, CA

JOIN VIRTUALLY

Join Zoom Webinar (please use the latest version: zoom.us/download):

<https://us06web.zoom.us/j/81609799931>

Meeting ID: 816 0979 9931

Call In Number: 1 (669) 900 9128

Note: Callers dial *9 to “raise hand” and dial *6 to mute/unmute.

The agenda materials may be viewed online at www.brisbaneca.org at least 72 hours prior to a Meeting. Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

TO ADDRESS THE SUBCOMMITTEE

IN PERSON PARTICIPATION

To address the Subcommittee on any item on or not on the posted agenda, please wait until Public Comments are being accepted.

REMOTE PARTICIPATION

Members of the public may observe/participate during the Subcommittee meeting by logging into the Zoom Webinar. Public comments received one hour prior to the meeting via email will be noted for the record. Written comments after that time will not be responded to or brought to the attention of the Subcommittee during the meeting.

Email: ipadilla@brisbaneca.org

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact Ingrid Padilla at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

SUBCOMMITTEE MEMBERS:

Mayor Lentz, Councilmember Davis, 2 Representatives from the IDEA Committee

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

PRESENTATIONS AND DISCUSSION ITEMS

B. Work Plan Review

PUBLIC COMMENT**ADJOURNMENT**



CITY COUNCIL SUBCOMMITTEE STAFF REPORT

Meeting Date: September 16, 2025

From: Caroline Cheung, Assistant to the City Manager

Subject: IDEA's Vision-Mission-Principles & Draft 25-26 Workplan

Recommendation

Review and suggest feedback on the IDEA Committee's draft FY 25-26 workplan and the Committee's Vision, Mission Statement, and Principles poster.

Background

At their meeting of June 18, 2025, the IDEA Committee approved a Vision, Mission Statement, and set of Principles to help guide their work; a graphical representation was also created (see Attachment 1). Over the last few months, the IDEA Committee has been developing its first workplan for the fiscal year (July 1, 2025 – June 30, 2026). Typically, this work would take place in the Spring, so that the Committee's workplan could be presented to the Council for their review and adoption by the end of the fiscal year. However, since it's the Committee's first time preparing a workplan, coupled with the Council's recess from mid-July through August, both are being considered by the Council at likely one of their meetings in October.

Discussion

The IDEA Committee's workplan is representative of its newly created Vision, Mission, and Principles, and takes into account the City Council's adopted Priorities for FY 25-26 (safeguarding fiscal health, caring for community spaces, and fostering community partnerships/volunteerism). See Attachment 2.

Attachments:

1. IDEA Committee's Values-Mission-Principles Poster
2. IDEA Draft FY2025-26 Workplan


Caroline Cheung, IDEA Committee staff liaison

IDEA Committee

Vision:

A Brisbane where every individual belongs
& diverse voices shape a thriving,
connected & inclusive
community.

Mission:

We strive to develop & support a
community where everyone feels
welcome, valued & empowered
to participate fully in
community life.

Principles:

Inclusion: Everyone belongs.

Dignity: Everyone has worth.

Empathy: Understanding starts with listening.

Awareness: Our actions matter.



IDEA Committee's Draft Workplan FY 2025-2026

*Brisbane truly belongs to everyone.
All voices. One Brisbane!*

#	Major Tasks	Products or Deliverables	Responsibility (Subcommittee, Partner Entities)	Deadline/Completion Date
1	Improve equity in access through articles in the STAR, so those who may need assistance know of the resources available to them	New Monthly "Age-Friendly Spotlight" in the STAR	Policy Subcommittee, staff	September
2	Use digital, print, and in-person channels to inform the community about the IDEA Committee	Newsletter feature highlighting the Committee, tabling at farmers' market & Day in the Park	Entire Committee, staff	October
3	Plan and execute a community short-film festival event	Short-Film Festival Event during United Against Hate Week	Events Subcommittee, staff	October 25, 2025
4	Develop a diversity grant program for community members/organizations to apply for potential funding	Diversity Grant Program Guidelines	Policy Subcommittee, staff	January
5	Lead planning for a MLK Jr. Day of Service event and/or discussion at the Library in partnership with their staff around his principles	Martin Luther King, Jr. Day of Service Project and/or discussion at the Library	Events subcommittee, staff	February
6	Plan or help coordinate an event or workshop for Mental Health Month	Community Roundtable or dialogue circle in the Park	Events subcommittee, staff	May

Events subcommittee: Committee Member Dennis, Committee Member Kohn, Committee Member Marc
Policy subcommittee: Committee Member Highsmith, Chair Horton, Vice Chair Zoltowski

Note: the IDEA Committee Members have also self-selected to be the following City Commission and Committees' liaison, on an as-needed basis:

- Committee Member Kohn - Parks and Recreation Commission (Age-Friendly initiatives)
- Committee Member Dennis - Youth Advisory Committee (events to engage more Brisbane residents)
- Chair Horton - Planning Commission (General Plan policies)
- Vice Chair Zoltowski - Open Space & Ecology Committee/Sierra Point Park & Open Space Subcommittee
- Committee Member Marc - Public Art Advisory Committee
- Committee Member Highsmith - Complete Streets Safety Committee