



# CITY *of* BRISBANE

## Complete Streets Safety Committee Meeting

Wednesday, December 3<sup>rd</sup>, 2025 at 6:30 P.M. • City Hall, 50 Park Place, Brisbane, CA

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### **CALL TO ORDER**

Chairperson Wirowek called the meeting to order at 6:30 p.m.

### **ROLL CALL**

Members present: Bouscal, Cabrera, Wirowek, Wodziak

Staff: Bozorginia (Director of Public Works), Santoyo (Assistant Engineer)

### **PUBLIC COMMENT**

### **APPROVAL OF THE MINUTES**

The November 5<sup>th</sup> meeting minutes have been approved.

### **OLD BUSINESS**

The CSSC resumes the discussion of the previously proposed Visitacion Avenue improvements. Santoyo provides a quick refresher on this item. He states that the CSSC finalized their recommendations for Visitacion Avenue in June 2025 and went to City Council in July 2025. The recommendation included establishing loading zones, adding delivery driver parking, utilizing MPS Safety Sticks for parking enforcement, increasing fines for parking violations, and converting the vacant Brisbane Teen Center into public parking. Upon discussing the recommendations, City Council directed the CSSC to obtain information from businesses regarding delivery hours. City staff have since collected this data from Visitacion Avenue businesses. Next steps include finalizing the potential improvements with the newly gathered information and bringing a second recommendation to City Council. Santoyo notes that the previous recommendation was generally well received by council.

The CSSC did not include raised crosswalks in their original recommendation. While the CSSC support's raised crosswalks, more information on potential drainage issues due to the crosswalks and an updated cost estimate was desired. Cabrera asks if feedback was collected from residents, and Santoyo responds that a survey was conducted in April 2025. He also expresses interest in improving connectivity between Crocker Park and Visitacion Avenue. Staff agrees to return to the next meeting with updated cost estimates and an estimated number of parking spaces for a potential parking lot on the vacant Brisbane Teen Center.

Chris Florkowski is present at the meeting to provide comments on the agenda item. She shares her observations regarding parking at businesses and deliveries. She expresses support for a 2-hour parking limit on Visitacion which has been mentioned at City Council meetings. She also notes a potential development opportunity discussed for the vacant teen center which could affect the CSSC's recommendation. Finally, she wonders if a pilot period for the implementation of these recommendations might be beneficial.

## **NEW BUSINESS**

The committee moves onto new business, which is a discussion on the recently completed Old County Road project. Bozorginia states that this item was agendaized in response to the concerns regarding the new striping on Old County Road. While he reiterates that the current design meets professional standards, he agrees that the concerns regarding the striping are valid. Rather than completely redoing the project, he offers a few low-cost improvements that could be added to Old County Road. These include additional signage at the critical location by The Village to further emphasize the new Class II Bike Lane to motorists. Additionally, Bozorginia recommends extending the existing 30' of red curb by 70' for a total of 100' of red curb. This would be followed by an additional 70' of yellow curb. The purpose of this is to disallow deliveries on the curved portion of Old County Road and push delivery drivers to where the road straightens to simplify parking adjacent to the roadway and limit encroachment into the bike lane. While having delivery drivers enter the village to unload is the ideal situation, he notes that the existing configuration of the parking lot makes this unfeasible.

The committee is in favor of these changes but have additional clarifying questions. Wirowek asks if the City can request the property owner reconfigure some of the existing parking spaces in The Village near the painted curb to allow for deliveries. Bozorginia responds that geometrically, this does not seem feasible. Wirowek suggests making a request to the property owner, and Bozorginia agrees that this opportunity could be explored. Using the Bank of America lot for parking is discussed as well. Bozorginia states that the aforementioned signage and curb painting can be implemented in the short-term in tandem with a long-term vision of disallowing commercial loading on Old County Road.

The focus of the conversation shifts to the section of Old County Road crossing Park Lane. Florkowski wonders about the signage at this intersection prohibiting semi-trucks from proceeding. Santoyo clarifies that this sign was added apart from the Old County Road project, and the aim was to keep semi-trucks off Park Lane. Wirowek asks if the median on Park Lane can be removed to allow semi-trucks to make this turn. Staff agree that a better understanding of truck routes is necessary to address these issues.

The committee moves onto Baylands Specific Plan Comments discussion. This is an open-ended discussion to share any final thoughts on the Baylands Specific Plan comments made to date and shared with the committee. Santoyo will submit these comments before the end of the year on behalf of the committee.

## **STAFF UPDATES**

Santoyo informs the committee that the City has selected a consultant for the Monterey Street Pavement Design. He also informs the CSSC that the City of Brisbane is applying for the PCA grant to obtain funds for a project to improve Quarry Trail.

## **CHAIR AND COMMITTEE MEMBER MATTER**

Bouscal expresses concern for the lack of sidewalk on North Hill Drive. Santoyo agrees this is a concern and advises Bouscal to mention this when developing the 2026 Work Plan with Council Liaisons.

**NEXT MEETING** January 7, 2025

**ADJOURNMENT**