CITY of BRISBANE

Complete Streets Safety Committee Meeting

Wednesday, January 7th, 2026 at 6:30 P.M. ● City Hall, 50 Park Place, Brisbane, CA

CALL TO ORDER
Chairperson Wirowek called the meeting to order at 6:30 p.m.

ROLL CALL
Members present: Bouscal, Cabrera, Liu, Wirowek
Staff: Bozorginia (Director of Public Works), Santoyo (Assistant Engineer)

PUBLIC COMMENT
Chris Florkowski is present at the meeting and states that she occasionally reviews the police blotter for information on any traffic collisions in Brisbane. Chris feels it would be helpful for the Complete Streets Safety Committee (CSSC) to receive summaries on the causes of these collisions and review what actions can be taken to prevent accidents in the future.

APPROVAL OF THE MINUTES
The December 3rd meeting minutes have been approved.

OLD BUSINESS
The discussion returns to the previously proposed Visitacion Avenue improvements. Santoyo informs the CSSC that this meeting is an opportunity for the CSSC to review their recommendation before finalizing the report and presenting to council. Santoyo shares the CSSC's previous recommendation sent to council on July 17th to refresh their memories and opens the discussion for any committee questions or concerns. Bouscal asks about a cost estimate for raised crosswalks, and staff informs the committee that they have high-level estimates as these will vary by location. Liu asks staff if raised crosswalks are the most optimal infrastructure additions, and the committee discusses the possibility of incorporating other measures. Bozorginia responds that when designing a project that includes raised crosswalks, other measures can certainly be included.

Cabrera asks about the additional proposed improvements and states a spreadsheet may be helpful for organizing the proposed improvements and the corresponding data. He asks for information on the Brisbane Teen Center conversion into a parking lot, and Santoyo responds the lot would have 12 parking spaces and the cost estimate is $25,000-$30,000. Liu echoes Cabrera's previously expressed desire for a spreadsheet organizing all the improvements discussed. Santoyo agrees to organize the proposed improvements in a spreadsheet with descriptions, costs, timeline of implementation, and data supporting the efficacy of a proposed improvement. Bozorginia recommends categorizing the improvements as well.

The CSSC shifts their discussion to public outreached on the changes discussed on Visitacion Avenue. Previous outreach included public surveys sent to residents and businesses to better understand their

concerns. The committee feels a community meeting with residents/businesses similar to what was done previously during the Mariposa Street/Monterey Street one-way street discussion would help the CSSC and staff gauge the level of support for the recommendation. Staff agree and plan to hold the next CSSC meeting in the library and invite the public.

NEW BUSINESS
Bozorginia introduces the agenda item for the discussion the upcoming development on the 2026 Work Plan. He informs the CSSC that this is an opportunity for the committee to come to a general consensus on the items they would like to see included on the 2026 Work Plan ahead of the CSSC Council Liaison meeting. Santoyo states that all items on the last work plan are completed or being completed and as a result the development process of the next work plan is fairly open-ended.

The committee members begin brainstorming items they would like to see included in the next work plan. These include addressing lack of sidewalks in essential areas, bicyclist safety, city-wide parking, visibility issues because of trees, high-visibility signage city-wide, identifying pedestrian walkways on maps and adding signage at these locations, a retaining wall at Brisbane elementary, and Tunnel Avenue/Lagoon Road biking conditions.

The discussion concludes with a summary from Wirowek on the main points discussed. Next steps will include scheduling a meeting with the council liaisons and staff to finalize the 2026 Work Plan. Both the chair and vice chair will be invited to this meeting and have the opportunity to share potential work plan items discussed with the CSSC.

STAFF UPDATES
Santoyo informs the CSSC that bids for the Klamath Mill and Fill are due January 14th. He also informs the committee that the Notice to Proceed has been issued to the designer for the Monterey Street paving project.

The Old County Road curb painting and signage changes will be completed mid-January.

Santoyo states that the City was awarded the TDM Cycle 3 grant for design and construction of bus stop improvements to Bayshore Blvd./VWR Road southbound. This project is identical in scope to the previously awarded project at Bayshore Blvd./VWR northbound.

Bozorginia informs the committee that the Alvarado Street/San Benito Road walkways is scheduled to be completed in March.

CHAIR AND COMMITTEE MEMBER MATTER
Bouscal expresses concerns regarding visibility, tree maintenance, and potholes on Bayshore Blvd.

NEXT MEETING February 12, 2026

ADJOURNMENT